



# 2012 Native Community Enterprise Booth

(Non-Profit Booth)

**Application Deadline: January 20<sup>th</sup>, 2012**

**Please Print Clearly:**

Name of Organization \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_  
Email address \_\_\_\_\_ Phone # \_\_\_\_\_

Has your organization ever participated at Indian Market? \_\_\_\_ Yes \_\_\_\_ No If so, what year(s)? \_\_\_\_\_

**Please submit the following documents with your completed application:**

- One copy of an official document verifying your non-profit status (letter from the Dept. of Treasury)
- Pamphlets and/or brochure that describe the services your organization offers
- One copy of your Mission Statement
- Completed Special Event License Application (PDF on SWAIA website)

Please briefly describe (below) how your organization provides services to U.S. Federally recognized tribes and First Nations of Canada (100 words or less):

**List items you will be handing out at Indian Market:**

**Printed Information:**

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_  
6. \_\_\_\_\_

**Free Items:**

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_  
6. \_\_\_\_\_

You may fax or email your completed application to:

Fax: (505) 983-7647

Email: [privera@swaia.org](mailto:privera@swaia.org)

Address: Attn. Paula Rivera, IM Manager, SWAIA  
P.O. Box 969 Santa Fe, NM 87504

# Native Enterprise Booths give organizations the opportunity to educate the general public about services available to Native communities.

## Indian Market Dates & Times

The 2012 SWAIA Santa Fe Indian Market dates and times are: Saturday, August 18, 7:00am to 5:00pm and Sunday, August 19, 8:00am to 5:00pm. Non-profit booths are required to set up both Saturday and Sunday during Indian Market.

## Eligibility

Non-Profit groups and organizations that provide services to U.S. Federally recognized tribal members and First Nations of Canada are allowed to apply for a Non-Profit booth at Indian Market. Non-Profits must submit one copy of their 501c(3) status upon applying.

## Booth Spaces & Location

Non-Profit booths are located at the Cathedral Park near the Santa Fe Plaza. Booths are 10' x 10' (we supply canopy and poles only). Non-Profits are required to bring their own internal set up including tables, chairs, signage, displays, etc.

## Sales

PLEASE NOTE: ABSOLUTELY NO SALES, DISPLAYS OF GOODS FOR SALE, OR TAKING ORDERS IS ALLOWED. These booths are strictly intended for promotional purposes only. Absolutely no exchange of money for goods is allowed. We encourage you to have free hand outs to draw attention to your organization.

## Costs

Payment of \$225, booth fee, is due on May 11, 2012. Money Orders and Credit Cards only. Like all participants in Indian Market, all Non-Profit organizations must fill out the City of Santa Fe, Special Event License Application even though you will not be selling items (PDF on SWAIA website).

MISREPRESENTATION OR VIOLATION OF SWAIA RULES & STANDARDS WILL LEAD TO DISMISSAL FROM INDIAN MARKET AND MAY AFFECT YOUR FUTURE STATUS. MONITORS WILL EVALUATE ALL BOOTHS DURING THE EVENT.

My signature indicates that I will comply with the rules set forth by SWAIA for Non-Profit booths at the 2012 Santa Fe Indian Market. I fully understand that I will not sell any products or goods.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Questions? Call the SWAIA office at (505) 983-5220. You may fax your completed application to (505) 983-7647; or email your completed applications to: [privera@swaia.org](mailto:privera@swaia.org)